

2024 Council on Transportation Annual Report



Delaware Department of Transportation

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Council Members

Ted C. Williams – Chairman

Newark, Delaware

Martha Dobson

Dagsboro, Delaware

Robert Fifer

Camden-Wyoming, Delaware

John Gilbert

Lewes, Delaware

Thomas Holmes

Rehoboth Beach, Delaware

Martin S. Lessner

Wilmington, Delaware

At the end of 2024, there were three vacant seats on the Council on Transportation.

Council on Transportation Role and Purpose

Established under 29 Del. C. § 8409, the Council on Transportation (COT) is a nine-member advisory body appointed by the Governor. Members are drawn from each of Delaware's three counties, with at least two representatives from each. They are business and community leaders with demonstrated expertise or experience in transportation or related fields, and they serve three-year terms on a voluntary basis.

To ensure balanced representation, political affiliation is considered during the appointment process: no political party may outnumber another by more than one member. Members may not be sitting legislators and must not hold any business or professional interests that would create a conflict with their responsibilities on the Council.

The Council advises the Governor, the Secretary and Deputy Secretary of Transportation, and other Delaware Department of Transportation (DelDOT) leadership on transportation policy and related matters that support DelDOT's mission to deliver Excellence in Transportation for Every Trip, Every Mode, Every Dollar, Everyone. In this capacity, the Council plays a central role in evaluating programs and guiding decisions that shape transportation investment and planning across the state.

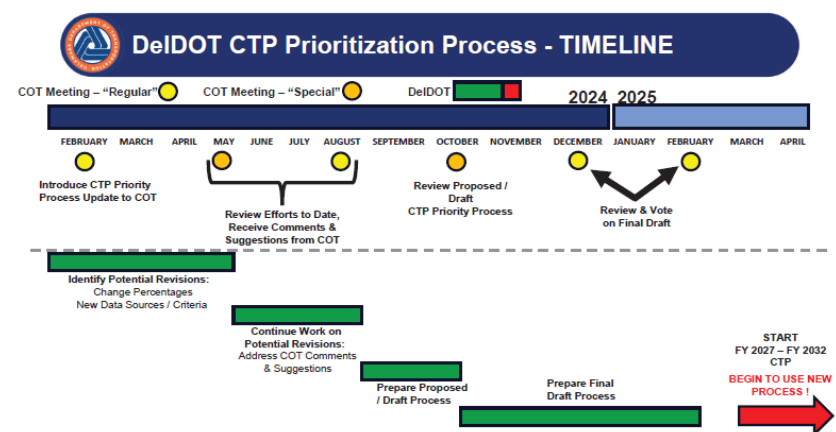


Figure 1: 2024 Project Prioritization Process Update Timeline

One of the Council's core responsibilities is approving the Department's **Project Prioritization Process**, the formal and data-driven method by which DelDOT makes

transportation investments. In 2024, the COT reviewed an update to the project prioritization process, as shown in Figure 1.

The Council also reviews and adopts **DeIDOT's Capital Transportation Program (CTP)**, ensuring that planned projects reflect public input, community needs, and local and statewide priorities. The CTP encompasses a wide range of initiatives, including new roads and bridges, public transit enhancements, and programs for seniors and individuals with

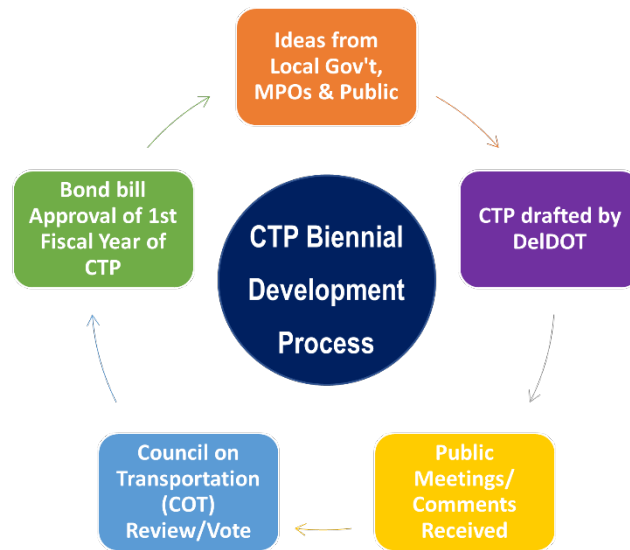


Figure 2: CTP Biennial Development Process

disabilities. It also provides the estimated cost expenditures for capital project phases that are anticipated in each specific fiscal year.

The CTP is updated every two years to identify new capital investments, in cooperation with the Wilmington Area Planning Council (WILMAPCO), Dover/Kent County Metropolitan Planning Organization, Salisbury-Wicomico Metropolitan Planning Organization, and Sussex County. The biennial process is shown in Figure 2. In 2024, the COT approved the Fiscal Year 2025 to Fiscal Year 2030 (FY25–FY30) CTP. State of Good Repair (SOGR) projects remained a significant part of the program to ensure a focus on maintaining existing infrastructure. Additionally, the following new projects were added to the FY25–FY30 CTP:

- US 40 between US 13 and MD Line Multimodal Improvements
- Hares Corner (US 13 and SR 273) Grade Separated Intersection

- Governor Printz Boulevard Road Diet between US 13 at Philadelphia Pike and East 35th St.
- St. Annes Church Road at SR 71 Intersection Improvements
- Bunker Hill Road at Sand Hill Drive/Merrimac Avenue Intersection Improvements
- US 13 at White Oak Road Intersection Improvements
- Banning Street and Clarence Street between Forrest Street and W. North St. Improvements
- Hudson Road between Route 9 and Route 1 Improvements
- US 9 between Old Vine Boulevard and Dairy Farm Road Improvements
- Redden Road Corridor Improvements between Oak Road to Kings Crossroads and US 113 at Redden Road/East Redden Road Grade Separated Intersection
- Route 24 between Love Creek Bridge and Indian Mission Road Improvements
- Zoar Road at South Bedford Street Intersection Improvements
- Phillips Landing Road between Mt. Pleasant Road and Phillips Landing Improvements

These new projects are shown in Figure 3. The FY25-FY30 CTP had not been approved by the Federal Highway Administration at the end of 2024.

In addition, the Council approves decisions regarding the **alignment of new highways**, confirming that appropriate public processes have been followed. The Council also **reviews Certificates of**

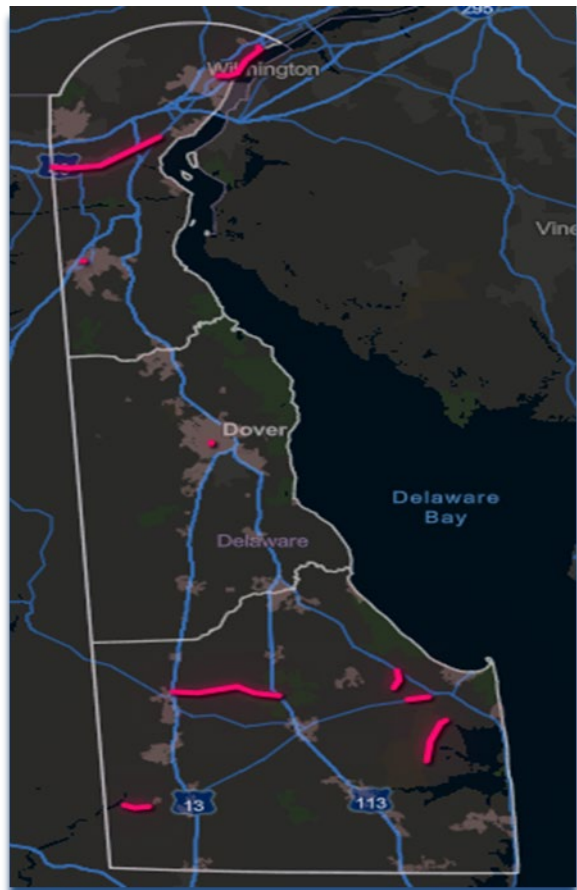


Figure 3: New FY25-FY30 CTP Project Locations

Convenience and Necessity for public transportation carriers and provides input on the issuance, suspension, revocation, or reinstatement of those certificates.

Through these responsibilities, the Council ensures that transportation investments are in the best interest of Delaware's residents and communities.

2024 COT Meeting Summaries

This section provides an overview of each COT meeting held in 2024. The COT met five times in 2024. Full minutes from each meeting can be found in Appendix A.

February 22, 2024, COT Meeting

Agenda Items:

- Review and Approval of Meeting Minutes from the December 2023 meeting
- Secretary's Updates
- Review and Approval of FY25-FY30 Capital Transportation Program (CT)
- Long Range Transportation Plan Presentation
- Prioritization Process Updates
- Public Comment

Meeting Summary:

- Meeting minutes from December 14, 2023, were reviewed and approved by the Council.
- Secretary's highlights: A PowerPoint presentation on DelDOT updates which included the current Delaware Traffic Fatalities information, FY25 Sources of Funds, and FY25-DelDOT Budget: FY25-US 301 Sources and Uses of Funds; Trust Fund Revenues; Debt Service Revenue.
- FY25-FY30 Capital Transportation Program was presented and discussed, and approval was made by the Council members. Prioritization Process Timeline discussed as well.
- Long Range Transportation Plan: A PowerPoint presentation was provided with an overview of the Long-Range Transportation Plan (LRTP).

- Prioritization Process Update: A PowerPoint presentation was provided with the COT Project Prioritization Criteria as well as the current Prioritization process.
- Public Comment: Request for a smaller, scaled down version of the Long-Range Transportation Plan, request was granted.

May 23, 2024, COT Meeting

Agenda Items:

- Review and Approval of Agenda
- Safety Update
- DelDOT Transportation Resilience and Sustainability Program
- Capital Transportation Program (CTP) Prioritization Process Update
- COT Meeting Timeline
- Public Comment

Meeting Summary:

- Review and Approval of Agenda: This meeting was considered a “Special Council Meeting.” Only discussions and no voting took place and February meeting minutes would be approved in the next scheduled meeting.
- Safety Update: Presentation made on the 2024 Delaware Traffic Fatalities as of May 21, 2024. The DelDOT Safety Awareness Campaign was announced: “Be DelAWARE” Towards Zero Deaths.
- DelDOT Transportation Resilience and Sustainability Program: A PowerPoint presentation given on Equity in Transportation; An overview was provided of the Transportation Resiliency and Sustainability Program; Justice40 Initiative, Delaware’s Justice40 Resolution, and DelDOT’s Equity Analysis Tool.
- Capital Transportation Program (CTP) Prioritization Process Update: A PowerPoint presentation included the seven factors of the current

process vs the proposed process. A discussion on bike/ped Low-stress bicycle access was also presented and discussed.

- COT Meeting Timeline: The CTP Prioritization Process Update Timeline chart was presented explaining the timeframe of each step in preparation from start to finish.
- Public Comment: Comment made about WILMAPCO's Equity Focus datasets, if the State is currently using the same dataset to create an analysis. Response from DelDOT that there is not a Statewide dataset tool being used, but the State utilizes a similar dataset.

August 27, 2024, COT Meeting

Agenda Items:

- Secretary's Update
- Review and Approval of Minutes
- Capital Transportation Program (CTP) Prioritization Process Update
- State Long Range Transportation Plan Update
- Public Comment

Meeting Summary:

- Secretary's Update: A presentation that included briefings on the following: August 26, 2024, Delaware Traffic Fatalities; FY25 Sources of Funds; FY25 DelDOT Budget; University of Delaware Financial and Policy Impact of Electric Vehicles and Improved Fuel Economy of Delaware's Motor Fuel Tax.
- Review and Approval of Minutes: Minutes from the May 23, 2024, meeting were reviewed and approved by the COT Council members.
- Capital Transportation Program (CTP) Prioritization Process Update:
- A PowerPoint presentation was provided with the following updates: An update on the 7 Factors; the current process vs the process; main focus was on 4 of the factors; Safety, Multi-Modal, Equity and Resiliency.

- Long Range Transportation Plan Update: A presentation was provided with the following information: Framework for Excellence; Public Engagement through outreach, website, social media, surveys and public workshops as well as creating a Long-Range Transportation Plan Video and posting it on YouTube for public comment. The LRTP Timeline was also presented.
- Public Comment: No comments from the public

October 16, 2024, Meeting

Agenda Items:

- Review and Approval of Agenda
- Safety Update
- Capital Transportation Program (CTP) Prioritization Process Update
- COT Meeting Timeline
- Public Comment

Meeting Summary:

- Review of Agenda: Meeting was marked as a "Special Council Meeting." No voting took place, only review and discussion of agenda items.
- Safety Update: The Current Delaware Traffic Fatalities chart was presented and discussed. Noted that October was deemed as Pedestrian Safety Month and asked the Council to be proactive and wear protective safety clothing and safety vests when walking.
- Capital Transportation Program (CTP) Prioritization Process Update: Updates provided on three of the seven factors of current and processes: System Operating Effectiveness, State and Local Priority, and Economic Development/Jobs & Commerce.
- COT Meeting Timeline: Reviewed Proposed CTP Draft; next meeting will discuss and prepare the final draft for the Prioritization Process.
- Public Comment: No comments from the public.

December 10, 2024, COT Meeting

Agenda Items:

- Review and Approval of Agenda and meeting minutes
- Secretary's Updates
- Capital Transportation Program (CTP) Prioritization Process Update
- COT Meeting Timeline
- LRTP Update
- Good News
- Public Comment

Meeting Summary:

- Review and Approval of Agenda: Meeting minutes from both the August 27, 2024, and October 16, 2024, COT meetings were reviewed and approved by the Council.
- Secretary's Updates: The most current Delaware Traffic Fatalities chart was presented to the Council, which showed a rise in pedestrian fatalities. Numbers have decreased in the past two years due to proactive pedestrian safety measures and safety awareness campaigns. Other discussions included: DelDOT's DTA Credit Rating upgrades ranged from Aaa to Aa1 and Aa3; FY25 Sources of Funds; FY25 DelDOT Budget; FY25-US 301 Sources and Uses of Funds; Trust Fund Revenues; Debt Service as a % of Revenue.
- Prioritization Process Update: Program will be moving to a 100% Quantitative Criteria as opposed to 76%.
- COT Meeting Timeline: Reviewed the Final draft of the Prioritization Process. In the next meeting, the Council will review and vote on the final draft process.
- Long Range Transportation Update: The Long-Range Transportation Draft Plan was submitted for review to the Deputy Secretary of DelDOT.

- DelDOT staff announced that the Department was awarded a Prioritization Process Pilot Program discretionary grant for \$865,000 for the development and implementation of integrated project prioritization.
- Public Comment: No comment from the public.

Appendix A

COUNCIL ON TRANSPORTATION

Meeting Minutes

Thursday, February 22, 2024, at 2:00pm

Zoom and In Person Meeting

Council Members Present:

Ted Williams (Chairman), Marti Dobson, John Gilbert, Thomas Holmes, Bobby Fifer,
Marti Lessner

DeIDOT Staff:

Nicole Majeski, Secretary; Shanté Hastings, Deputy Secretary & Chief Engineer; Pam Steinebach, Director of Planning; Todd Reavis, Director of Technology and Innovation; C.R. McLeod, Director of Community Relations; Brad Eaby, Deputy Attorney General-DeIDOT; Ken Feaster, Deputy Attorney General-DeIDOT; John Sisson, CEO-DTC; Cameron Turner, DeIDOT-DTC; Kendall Small, DeIDOT-DTC; Sanyee Barjogar, DeIDOT; Susanne Laws, DeIDOT; Mike DuRoss, DeIDOT; Anson Gock, DeIDOT; Bruce Allen, DeIDOT; Jay Gerner, DeIDOT; Amy Anthony, Director, DMV; Steve Bayer, DeIDOT; Austin Gray, DeIDOT; Cooper Bowers, DeIDOT; Colton Phillips, DeIDOT; Sarah Coakley, DeIDOT; Humaira Nabeela, DeIDOT; Liddy Campbell, DeIDOT; Kelly Valencik, DeIDOT; Yassin Alallaq, DeIDOT; Lanie Clymer, Director of Finance; Amanda Giuttari, DeIDOT Finance; Melanie Carlson, DeIDOT Finance; Nicole Johnson, DeIDOT Finance; Alan Marteney, DeIDOT; DeIDOT: Taylor Stynchula, DeIDOT; Maureen Kelly, DeIDOT

Guests:

Doug Atkin, FHWA; Enos Han, FHWA; Michael McConnell, OMB; Peter Brown, DART;

Tigist Zegeye, WILMAPCO; Valerie Wood; Jamie Whitehouse, Sussex County; Emy Diaz; Jeff Hilovsky, Leg Hall; Mike Petit de Mange, Dover/Kent MPO; Heather Dunigan, WILMAPCO; Malcom Jacob, Dover/Kent MPO; Marc Côté, Rossi Group; Meghan Niddrie, Office of Highway Safety

Agenda Item # 1: Review and Approval of Minutes (December 14, 2023):

Chairman Williams called the meeting to order by congratulating Shanté Hastings becoming the 2024 Government Engineer of the Year Award and he also announced Breanna Kovack was awarded the 2024 Young Engineer of the Year Award. Chairman Williams followed with a review of the agenda.

Chairman Williams moved on to the first agenda item of approval for the last COT meeting minutes on December 14, 2023, and entertained a motion for approval. Councilwoman Marti Dobson made a motion to approve. Councilman Thomas Holmes seconded the motion, and the minutes were approved by the Council.

Agenda Item #2: Secretary Update:

Secretary Majeski provided a PowerPoint presentation on DelDOT updates. Her briefing included a slide on: Safety in Transportation. Secretary Majeski announced the Delaware Highway Safety Summit will take place on April 17, 2024, and will send the registration link to the Council members to sign up.

Agenda Item # 3: Review and Approval of FY25–FY30 Capital Transportation Program (CTP):

Pam Steinebach and Shanté Hastings presented a PowerPoint presentation for FY25–30 Proposed CTP projects. The briefing included updates on the Implementation Plan.

Councilman Lessner asked about Governor Prince between Claymont and Wilmington, it's currently a 4-lane road, is it going to be turned into a 2-lane road with bike paths? Pam responded by stating it will be turned into a 2-lane road with the possibility of a shared use path.

Councilman Williams entertained a motion to approve and adopt the FY25–FY30 Capital Transportation Program. Councilman John Gilbert made a motion to approve. Councilwoman Marti Dobson seconded the motion. Councilman Williams signed off on the COT approval letter and it will be submitted to Governor John Carney.

Agenda Item # 4: Long Range Transportation Plan Presentation:

Jay Gerner provided a PowerPoint presentation on the DelDOT Long Range Transportation Plan. His briefing included updates of the Overview of the Long-Range Transportation Plan (LRTP) and requirements; Main Concept and Document Structure; Schedule/Timeline and Public Engagement.

Councilman Williams asked about public engagement regarding the Long-Range Transportation Plan if there is an opportunity to offer workshop areas in each County, like small libraries and include a virtual option for folks to join in either in person or virtually.

Pam Steinebach answered stating that all public workshops offer a hybrid option.

Bruce Allen also answered stating that he and Jay Gerner are working on utilizing the Public Input Webpage as an outreach method to gather input from the community.

Pam Steinebach shared suggestions made from attendees online regarding the outreach for the Long-Range Transportation Plan. One of the suggestions is to have a Pod Cast event and the other suggestion was to have an Earth Day event.

Agenda Item #5: Prioritization Process Updates:

Pam Steinebach provided a PowerPoint presentation for the COT Project Prioritization Criteria, which included the current Prioritization Processes. Pam also presented a COT meeting timeline and information for the Council to discuss on revamping the Prioritization Processes. Pam also briefly discussed the Resiliency and Sustainability environmental factor and mentioned that this information will be presented at the upcoming COT special meeting.

Agenda Items #6 – Public Comment:

Chairman Williams opened the floor for any public comment.

A question was asked about the 2019 Long Range Transportation Plan, stating that it was approximately 248 pages, and the question is will the new Long-Range Plan be a smaller version and the answer is yes, it will be about 50-60 pages, which will be helpful to navigate and understand.

Chairman Williams entertained a motion to adjourn the meeting. Councilman Williams made a motion to approve, and Chairman Lessner seconded the motion, and the meeting was adjourned.

Respectfully submitted,
Liddy Campbell, Recording
Secretary

COUNCIL ON TRANSPORTATION

Meeting Minutes

Thursday, May 23, 2024 at 1pm

Zoom and In Person Meeting

Council Members Present:

Ted Williams (Chairman), Marti Dobson, John Gilbert, Thomas Holmes, Martin Lessner

Council Members Absent:

Robert Fifer

DeIDOT Staff

Shanté Hastings, Deputy Secretary & Chief Engineer; Pam Steinebach, Director of Planning; Todd Reavis, Director of Technology and Innovation; George T. Lees III, Deputy Attorney General-DeIDOT; Stephanie Johnson, Director of Resilience & Sustainability; Tricia Arndt, Assistant Director, Resilience & Sustainability; Mike DuRoss, DeIDOT; Anson Gock, DeIDOT; Steve Bayer, DeIDOT; Austin Gray, DeIDOT; Cooper Bowers, DeIDOT; Liddy Campbell, Colton Phillips, DeIDOT; Paul Moser, DeIDOT; Lanie Clymer, Director of Finance; Amanda Giuttari, DeIDOT Finance; Melanie Carlson, DeIDOT Finance; Alan Marteney, DeIDOT.

Guests:

Michael McConnell, OMB

Agenda Item # 1: Review and Approval of Agenda:

Chairman Williams called the meeting to order and followed with a review of the agenda.

In lieu of this being a Special Council Meeting, it was announced that no discussions or voting would take place, and it was also announced that the meeting minutes review and approval from the February 22, 2024 meeting would take place at the next scheduled meeting in August.

Agenda Item #2: Safety Update:

Pam Steinebach provided a briefing on the current 2024 Safety in Transportation. Pam also announced the new DelDOT Safety Awareness Campaign – “Be DelAWARE” Towards Zero Deaths. Pam explained that the Safety Campaign includes a Safety Pledge and encouraged the COT Council members to consider signing up to show their support for the initiative and commit to doing their part to make our roads safe for all. The Council members present at the meeting graciously agreed to show their support and signed the Safety Pledge.

Agenda Item # 3: DelDOT Transportation Resilience and Sustainability Program

Stephanie Johnson, Director of Resilience and Sustainability provided a PowerPoint presentation on Equity in Transportation. Stephanie announced that Tricia Arndt, Assistant Director of Resilience and Sustainability was also present during the meeting. The presentation consisted of a brief overview about the establishment of the Division and the efforts to consolidate Resilience and Sustainability within DelDOT. Stephanie also provided information on the Justice40 Initiative, which was established to provide Government-wide initiative to deliver 40 percent of the overall benefits of relevant federal investment to disadvantaged communities. Stephanie continued with an explanation on the Delaware’s Justice40 Resolution, which was established to create a Justice Forty Oversight Committee to study and make findings and recommendations regarding environmental justice in the State of Delaware. Stephanie provided a brief overview of the Goals and

Utilizations efforts of DelDOT's Equity Analysis Tool. Stephanie also provided the link to access the site: <https://storymaps.arcgis.com/stories/ac95bc35b5ee4bba85a7b0e5dd78e715>.

Agenda Item # 4: Capital Transportation Program (CTP) Prioritization Process Update

Pam Steinebach provided a PowerPoint presentation on the Capital Transportation Program (CTP) Prioritization Process Update. Pam briefed the Council on the seven factors of current and proposed processes. Mike DuRoss further explained the background of the CTP Priority Process and establishing goals and data sources for the proposed process. Pam Steinebach and Mike DuRoss provided a brief overview of each of the seven factors, which included information on the Current Adopted Process vs. the Proposed Process.

Marty Lessner asked about the Safety Factor Process and if there is an example that could be shared on a current project to show the rankings. Chairman Ted Williams suggested that DelDOT provide a copy of the current adopted Priority Process to all the COT Council members to help them have a better understanding of the rankings process. Pam responded that a copy will be sent out to all the Council members.

Marti Dobson asked about the quantitative aspect of the Safety Factor, how to measure how a project improves or eliminates the issue prior to the project occurring. Pam suggested changing the verbiage to, probability or likelihood that it could occur.

Shanté explained what is currently being used is the Highway Safety Manual, which includes Crash Modification Factors, and this provides crash data resources to help with proposed safety improvements.

Paul Moser, with DeIDOT Active Transportation and Community Connections section provided a brief overview of the DeIDOT Bike/Pedestrian Program and how it's connected with the CTP Prioritization Process Program. His highlights included Method of Modeling for cycling projects utilizing the "Level of Traffic Stress" and how suitable a road is for cycling. Paul continued explaining the 4 Levels of Traffic Stress for cyclists, ranking them from low to moderate to high traffic areas. Paul also shared an example of "Pedestrian Zone" that may generate pedestrian activity based on various areas such as businesses, transit, parks, and schools which could be potential candidates for Pedestrian improvements. Pam explained that we will ask Paul Moser to provide modeling examples using data from the cycling projects that are currently listed under the CTP to present at the next Council meeting.

Ted Williams commented that he likes the idea of providing quantitative data, he feels it would be easier to convince legislators by showing tangible improvements based on the numbers versus data driven information.

Pam Steinebach and Mike DuRoss provided information on the Freight Analysis Process and asked the Council for their input. Ted Williams commented that he likes the idea of including the Freight information in the CTP, especially emphasis on economic development for disadvantage communities.

Pam Steinebach briefly discussed the current CTP Environmental Impact Factor and asked the Council members their input on whether the process should stay as Qualitative vs. Quantitative. Ted Williams supported the idea of going with the Quantitative Process and suggested adding Stormwater Management analysis. Ted also requested a Flooding Analysis example at the next Council meeting.

Agenda Item #5- COT Meeting Timeline

Pam Steinebach reviewed the COT Meeting Timelines and asked the Council members for their input. Ted Williams suggested having a regular scheduled meeting in August to further their discussions on the subfactors and project types that are currently listed in the CTP. Ted also suggested scheduling a Special Council Meeting in October to review the proposed draft of the CTP Priority Process and then having a regular Council meeting in October to prepare the draft process and in schedule another meeting in December to prepare the Final Process so that in February of 2025 the Council can vote on the final CTP Process. Chairman Williams also suggested sending out a Doodle Poll to all the Council members to finalize a date for the August meeting. Pam Steinebach agreed.

Agenda Item #6 – Public Comment

Chairman Williams opened the floor for any public comment.

Alan Marteney asked about WILMAPCO's Equity Focus datasets if the State is currently using the same type of datasets to create analysis. Trisha Arndt, Assistant Director of Resilience and Sustainability responded that there is not a Statewide dataset tool being used, but the State utilizes a similar dataset.

Chairman Williams entertained a motion to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,
Liddy Campbell, Recording
Secretary

COUNCIL ON TRANSPORTATION

Meeting Minutes

Tuesday, August 27, 2024 at 1 pm

Zoom and In-Person Meeting

Council Members Present:

Ted Williams (Chairman), Marti Dobson, John Gilbert, Thomas Holmes, Martin Lessner

Council Members Absent:

Robert Fifer

DeIDOT Staff

Nicole Majeski, Secretary, Shanté Hastings, Deputy Secretary & Chief Engineer; Pam Steinebach, Director of Planning; George T. Lees III, Deputy Attorney General-DeIDOT; Kristin Schaap, DeIDOT; Shanita Hall, DeIDOT; Stephanie Johnson, Director of Resilience & Sustainability; Mike DuRoss, DeIDOT; Anson Gock, DeIDOT; Austin Gray, DeIDOT; Cooper Bowers, DeIDOT; Paul Moser, DeIDOT; Liddy Campbell, DeIDOT; Bruce Allen, DeIDOT; Jay Gerner, DeIDOT; Paul Moser, DeIDOT; Mike Hahn, DeIDOT; Lanie Clymer, Director of Finance; Amanda Giuttari, DeIDOT Finance; Melanie Carlson, DeIDOT Finance; Alan Marteney, DeIDOT; John Calnan, DeIDOT; Cathy Smith, DTC; Scott Neidert, DeIDOT; Peter Haag, DeIDOT; Amy Anthony, DMV; Maureen Kelley, DeIDOT; Taylor Stynchula, DeIDOT; Sanyee Barjogar, DeIDOT; Melanie Carlson, DeIDOT; Mark Luszczyk, DeIDOT; Jamal Carter, DeIDOT

Guests:

Michael McConnell, OMB; Charles Postles, Representative; Marc Coté, Rossi Group; Enos Han, FHWA; Doug Atkin, FHWA; Tigist Zegeye, WILMAPCO; Bill Weller, Julie Fedele, CGO; Ryan O'Donoghue, FHWA; Rachel McGuire, Jacobs; Heather Dunigan, WILMAPCO; DJ Hughes, Davis, Bowen & Friedel; Marilyn Smith, Dover/Kent MPO;

Chairman Williams called the meeting to order and announced that the Council would begin with the Secretary's Update and return to the review and approval of the past meeting minutes once quorum was met.

Agenda Item #1: Secretary's Update:

Secretary Majeski provided a PowerPoint presentation on DelDOT updates. Her briefing began with the 2024 Delaware Traffic Fatalities slide. Secretary Majeski explained that although the recent safety chart shows a 7% decrease compared to last year's numbers, Delaware is still seeing an increase in pedestrian, bicyclist, and motorcycle fatalities compared to the past two years. Secretary Majeski continued by explaining that there is a slight uptick in intersection-related crashes and DelDOT's safety team continues to analyze the intersections to determine the types of engineering improvements to resolve these issues.

Secretary Majeski commented that DelDOT continues to support the Delaware Highway Safety Unit within DSP as they have been allocating police officers during the summer months along I-95 and Route 1 administering speeding citations. Secretary Majeski stated that a DUI checkpoint will be taking place over the Labor Day holiday weekend as well.

Secretary Majeski also reminded the Council about the BE DELAWARE Safety Campaign that DelDOT encourages people to sign the pledge to promote safety on our roads.

Secretary Majeski moved on to the next update– DelDOT Finances, which included a brief overview of the FY25 Sources of Funds. The Secretary also provided an overview of the FY25 DelDOT Budget.

Councilman Marty Lessner asked when we go to the Bond Market, are we asking for a total of \$150 million. Secretary Majeski answered yes. Councilman Lessner also asked if other bonds have been issued through the State of Delaware that will need to be paid back. Secretary Majeski responded by explaining that the annual State Budget includes a Debt Service Payment for the bonding that has been done in previous years that gets paid back.

Secretary Majeski continued with an update of the University of Delaware Report which includes information on the Financial and Policy Impact of Electric Vehicles and Improved Fuel Economy of Delaware’s Motor Fuel Tax. Secretary Majeski praised Philip Barnes and his staff for doing such a great job on compiling the report. Lanie Clymer provided the link to review the report: <https://udspace.udel.edu/items/b28f5b76-42c2-4f9b-97d2-a6f3e2b8eb76>

Chairman Williams asked a question if there was a way to correlate the motor fuel tax revenues versus the miles traveled. Secretary Majeski responded by stating that the report includes that the average Delaware resident pays approximately \$142.00 a year in motor fuel tax.

Alan Marteney asked the question if the report would be provided online. Lanie Clymer responded that we would provide the weblink to the University of Delaware.

Agenda Item #2: Review and Approval of Minutes:

Chairman Williams moved to the review and approval of the February and May meeting minutes. He entertained a motion for approval. Councilman Gilbert made a motion to approve, Councilman Holmes seconded the motion, and the minutes were approved by the Council.

Agenda Item # 3: Capital Transportation Program (CTP) Prioritization Process Update

Pam Steinebach provided a PowerPoint presentation on the Capital Transportation Program (CTP) Prioritization Process Update. Pam briefed the Council on the seven factors of current and proposed processes, explaining that the primary focus for this meeting would be on four of the seven factors listed in the presentation: Safety, Multi-Modal, Equity, and Resiliency. Peter Haag provided a brief overview of the Safety subfactors and score ranking processes.

Pam continued with an overview of the Multi-Modal, Flexibility/Access process stating that it was updated from a Qualitative to a Quantitative process. Paul Moser also provided additional information on modeling method techniques for bike and pedestrian projects.

Councilwoman Dobson asked about the ADA & Transition plan if there is a status of completion or if the plan is still being developed. Paul Moser answered that the [ADA Transition Plan](#) is available online:.

Pam Steinebach briefly discussed the Equity & Environmental Justice process, explaining the plan is to go from a combination of Qualitative & Quantitative to just a Quantitative process, adding two Equity Focus Areas. Stephanie Johnson explained that they are currently working on data maintenance updates and should have the information completed to present it at the December COT meeting.

Pam also provided an update on the Transportation Resiliency process, explaining the idea is to move it from an Environmental Impact/Stewardship, Qualitative process to the Transportation Resiliency, Quantitative process. Pam also explained that the current focus is on the Flood Risk Assessment Map. Chairman Williams suggested taking into consideration evacuation routes.

Stephanie Johnson explained that the Frequently Flooded Roadway Segment Analysis tool does include the evacuation routes.

Pam reviewed the Prioritization Process Timelines and asked the COT Council members if they wanted to meet in October to discuss the Review of the Proposed Draft/CTP Priority Process. It was decided by the Council to have a Special Council meeting in October to go over the Prioritization Update on the remaining factors.

Agenda Item #4: State Long Range Transportation Plan Update

Jay Gerner provided a brief update on the Long-Range Transportation Plan. Jay shared information on Public Engagement that included approximately 2,000 views of the LRTP website. Jay also explained that three public workshops took place between April-May 2024, which included public outreach through social media outlets, the DelDOT website, and News media outlets and bulletin boards- asking libraries to post flyers.

Councilman Holmes asked about the number of participants who attended the Sussex County workshops. Jay responded that about 2 to 3 dozen people attended the workshops. Councilman Holmes expressed his concerns with the turnout attendance and suggested other ways of reaching people by setting up electronic display boards before the workshop and even mailing out letters to the communities. Chairman Williams also suggested providing workshop information to the State Legislators and asking them to get the word out as well.

Jay continued his discussion on the LRTP Timeline stating the goal is to continue working on the draft plan between September and November to be able to present a completed draft at the December COT meeting.

Agenda Item #5 – Public Comment

Chairman Williams opened the floor for any public comment. There were no comments from the public.

Chairman Williams congratulated Mike DuRoss on his retirement from DeIDOT and thanked him for his role with the COT and Pam recognized Mike as well for his accomplishments with the COT.

Chairman Williams entertained a motion to adjourn the meeting. The meeting was adjourned.

Respectfully submitted, Liddy Campbell,
Recording Secretary

COUNCIL ON TRANSPORTATION

Meeting Minutes

Wednesday, October 16, 2024 at 2 pm

Zoom and In-Person Meeting

Council Members Present:

Ted Williams (Chairman), Marti Dobson, John Gilbert, Thomas Holmes, Martin Lessner, Robert Fifer

DeIDOT Staff

Pam Steinebach, Director of Planning; George T. Lees III, Deputy Attorney General-DeIDOT; Anson Gock, DeIDOT; Liddy Campbell, DeIDOT; Jamal Carter, DeIDOT; Amanda Giuttari, DeIDOT Finance; Melanie Carlson, DeIDOT Finance; John Sisson, CEO, DTC; Cathy Smith; DTC

Guests:

Michael McConnell, OMB; Ian Friedland

Agenda Item #1: Review and Approval of Agenda:

Chairman Williams called the meeting to order and followed with a review of the agenda.

Because this was a Special Council Meeting, no voting took place, and the meeting minutes review and approval from the August 27, 2024 meeting will be reviewed at the next scheduled meeting in December.

Agenda Item #2: Safety Update:

Pam Steinebach provided a briefing on the current 2024 Safety in

Transportation. Pam explained there was a slight uptick in 3 categories, Pedestrian, Motorcyclist and Other Person Type. Pam explained the Other Person Type category was recently added and provided examples of these types of reports, such as being on a scooter or a car running off the road and hitting a building. Pam also mentioned that October is Pedestrian Safety Month and reminded the Council to wear protective clothing, such as safety vests when walking. Pam also thanked the COT members for taking the initiative and signing the Safety Pledge for the DelDOT Safety Awareness Campaign – “BE DELAWARE” Towards Zero Deaths.

Chairman Williams asked about the Safety in Transportation Report if it's possible to break down the Pedestrian category to show incidents that take place on sidewalks and unmarked walking areas. Pam replied, stating that she would contact the Traffic section to see if this would be possible. George Lees, Deputy Attorney General, DelDOT also replied by stating that the Delaware Homeland Security website provides Crash Safety Data information, based on collision type, including pedestrian categories.

Agenda Item # 3: Capital Transportation Program (CTP) Prioritization

Process Update:

Pam Steinebach provided a PowerPoint presentation on the Capital Transportation Program (CTP) Prioritization Process Update. Pam briefed the Council on three of the seven factors of current and proposed processes, which included, System Operating Effectiveness, State and Local Priority, and Economic Development/Jobs & Commerce.

Chairman Williams asked if the System Operating Effectiveness growth model that is shown in the presentation is constantly being updated to allow for potential new growth opportunities. Pam answered that the growth model is constantly being updated.

Marti Dobson asked about the System Operating Effectiveness percentage reduction, stating it went from 19% to 15% and wanted to know what the logic is in reducing it. Pam replied by stating that the current information that is being shown under the System Operating Effectiveness score comparison does not include all the seven factors information so the numbers are not quite accurate at this point, but in the December meeting when all the information is calculated and presented, we will provide an updated account of the numbers.

Agenda Item #5- COT Meeting Timeline:

Pam Steinebach reviewed the COT Meeting Timelines and commented that the next scheduled COT meeting will take place in December to discuss and prepare the final Draft Prioritization Process so that in February of 2025 the Council can vote on the final CTP Process.

Agenda Item #6 – Public Comment:

Chairman Williams opened the floor for any public comment. There were no comments from the public.

Chairman Williams entertained a motion to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,
Liddy Campbell, Recording Secretary

COUNCIL ON TRANSPORTATION

Meeting Minutes

Tuesday, December 10, 2024 at 1 pm

Zoom and In-Person Meeting

Council Members Present:

Ted Williams (Chairman), Marti Dobson, Thomas Holmes, Martin Lessner, Robert Fifer

DeIDOT Staff

Nicole Majeski, Secretary; Shanté Hastings, Deputy Secretary & Chief Engineer; Pam Steinebach, Director of Planning; George T. Lees III, Deputy Attorney General-DeIDOT; C.R. McLeod, DeIDOT; Todd Reavis, DeIDOT; Anson Gock, DeIDOT; Colton Phillips, DeIDOT; Bruce Allen, DeIDOT; Jay Gerner, DeIDOT; Austin Gray, DeIDOT; Taylor Stynchula, DeIDOT; Maureen Kelley, DeIDOT; Liddy Campbell, DeIDOT; Lanie Clymer, Director of Finance; Melanie Carlson, DeIDOT Finance; Cathy Smith, DTC; Amy Anthony, Director, DMV

Guests:

Michael McConnell, OMB; Gerald Hocker, Senator; Doug Atkin, FHWA; Enos Han, FHWA; Ryan O'Donoghue, FHWA; Tigist Zegeye, WILMAPCO; Marilyn Smith, Dover/Kent MPO; Peter A. Brown, Jr., LDI; Drew Boyce, Kleinfelder; Philip Barnes, University of DE; Laurie Walsh; Andrea Trabelsi, WRA; Jake Thompson; Heather Dunnigan, WILMAPCO; Alan Marteney, Century Engineering

Agenda Item # 1: Review and Approval of Agenda:

Chairman Williams called the meeting to order and before moving forward with the agenda, Chairman Williams announced to the Council that Secretary Majeski would be stepping down as Secretary of Transportation as of December 20, 2024 and thanked her for her guidance with the Council on Transportation Council meetings.

Chairman Williams continued the meeting with a review and approval of both the August 27, 2024 Council meeting minutes as well as the October 16, 2024 meeting minutes. Chairman Williams entertained a motion from the Council for approval of both sets of meeting minutes, a motion was made by Mr. Tom Holmes and seconded by Ms. Marti Dobson and the minutes were approved by the Council.

Agenda Item #2: Secretary's Update:

Secretary Majeski provided a PowerPoint presentation on DelDOT updates. Her briefing included a summary of Safety in Transportation. Secretary Majeski explained that although recent statistics in Delaware show a rise in pedestrian fatalities, the numbers have decreased in the past two years due to proactive measures that the State has taken to provide pedestrian safety measures by passing safety legislation, as well as statewide safety awareness campaigns to encourage pedestrians as well as motorists to be more safety conscious.

Councilman Lessner asked if DelDOT will be working with local law enforcement in creating measures to prevent aggressive drivers. Secretary Majeski answered that DelDOT continues to work with the Delaware State Police Enforcement Unit which includes targeted enforcement measures on Interstate 95, Route 1 as well as Route 495. DSP is also working on the prevention of distracted driving measures by riding in unmarked vehicles so that they can identify these types of distracted drivers. Secretary Majeski also noted that

currently, the 95/896 road project installed speed cameras, as this is a work zone, and hopefully DelDOT will be installing more speed cameras in the future.

Secretary Majeski announced that DelDOT received a DTA Credit Rating upgrade in three categories: 1.) DTA Senior Revenue Bonds- from an Aa1 to Aaa, 2.) US301 Revenue and TIFIA Bonds- from A1 to Aa1 3.) GARVEE Bonds- from A1 to Aa3. Secretary Majeski praised the DelDOT Finance team for their outstanding efforts in making this happen.

Secretary Majeski continued with a summary of the FY25 Sources of Funding as well as the FY25 DelDOT Budget. Secretary Majeski also provided a summary of the Trust Fund Revenues, showing an increase in EV registrations.

Secretary Majeski also mentioned to the Council members that they should have received a [report](#) from the University of Delaware entitled: How Agency Practitioners Understand and Implement Transportation Equity in Delaware's Capital Expenditure Process.

Agenda Item # 3: Capital Transportation Program (CTP) Prioritization Process Update:

Pam Steinebach provided a PowerPoint presentation on the Capital Transportation Program (CTP) Prioritization Process Update. Pam announced to the Council that the Program with be moving to a 100% Quantitative Criteria as opposed to 76%. Pam presented two slides on the Existing vs the Proposed CTP Project Prioritization Comparisons, showing the changes in project rankings. Chairman Williams expressed that he would like to see the Economic Development/Jobs & Commerce portion stay at 15% vs 10%. And keep Multi-Modal Mobility/Flexibility/Access at 10% vs 15%.

Agenda Item #4- COT Meeting Timeline:

Pam Steinebach reviewed the COT Meeting Timelines and stated that in the next scheduled meeting to take place in February, the Council will review and vote on the final draft process and in March/April the MPO's as well as County partners will submit their projects for the Prioritization Process.

Agenda Item #5- LRTP Update:

Pam announced that the Long-Range Transportation Draft Plan has been submitted to Deputy Secretary Hastings for review and then it will be published for a 30-day public review. The LRTP will also be reviewed by the COT Council members in February.

Jay Gerner also explained the timeframe of the Ongoing Plan Development, Outreach, Editing, and Refinement of the LRTP. Jay also provided a sample of the Safety page information within the Long-Range Transportation Plan.

Good News! – Pam announced that DelDOT was awarded a Prioritization Process Pilot Program discretionary grant; a framework for excellence of \$865,00.00- a two-year grant; for the Development and Implementation of Integrated Prioritization. Pam stated that a working group will be developed to work on the implementation of the program and will keep the COT council members informed on the progress.

Agenda Item #6 – Public Comment:

Chairman Williams opened the floor for any public comment. There were no comments from the public.

Chairman Williams entertained a motion to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,
Liddy Campbell, Recording
Secretary